# CICA Privacy Policy Effective Date: 7/5/2018

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used.

This privacy policy is valid for one month from the time you visit our site. If our information practices change in the future, we will only use data collected from the time of the policy change forward for these new purposes, or we will contact you before we use your data for these new purposes and offer you the ability to opt out of these new uses.

#### **Personal Information**

Personal information is defined as any information that identifies or can be used to identify the person to whom such information pertains. Any personal information that CICA collects and maintains will be subject to this Privacy Policy.

#### **Website Visitors who Make Purchases on this Website**

When you make a purchase on our Website, we collect your name, contact information, credit card information, as well as information about your current purchase and we keep information on your purchase history.

This information is used by us and/or our agents: to support your interaction with our site, to deliver your purchases and to contact you again about other services and products we offer. We DO NOT share your name or contact information (including e-mail, telephone and physical address) with other companies.

# Website Visitors Who are CICA Members or Register for the CICA International Conference on this Website

CICA is committed to providing programs, products and opportunities based on our members' needs. To do this, it is important for us to understand the demographics of our membership and International Conference attendees. In this effort, we would appreciate it if you would take a few minutes to answer certain demographics questions when you join CICA or register for the International Conference.

By registering for the CICA International Conference you agree to receive emails with information pertaining to your attendance at the conference including directly from CICA as well as CICA's official sponsors and exhibitors of the conference. During the registration process individuals have the option to opt-out of posted registration lists and lists provided to official exhibitors and sponsors.

# Website Visitors Who do not Make Purchases or Otherwise Identify Themselves

If you do not sign on to our Website or sign up for to receive information from CICA, our Web server does not have access to personally identifiable information about you. It does not know your email address unless you volunteer it.

### **Updating your Personal Information and Privacy Preferences**

You have the right to access and correct your personal information and privacy preferences at any time by logging into your account or by contacting CICA.

#### **Sharing Personal Information with Third Parties**

We do not rent or share personal data with third parties who are not acting as our agents. By using this site you acknowledge that in certain countries or with respect to certain activities, the collection, transfer, storage, and processing of your information may be undertaken by trusted third parties. Such third parties are bound by contract with CICA not to use your personal information for their own purposes or provide it to any other third parties. CICA shares personal information with third parties who act as our agents to help us fulfill our service. These third parties constitute credit card processors, email providers for marketing, bulk mailing companies, survey and form vendors, exhibit services companies, and conference mobile app vendors.

#### **Links to other Websites and Services**

CICA's website may include links to third party websites and services that we do not operate, such as social media plug-ins. If you visit a third party website or service via a link on CICA, you are subject to that third party's privacy practices and policies. This Privacy Policy does not apply to any Personal Information that you provide to third party websites or services. A link to a third party website or service does not mean that we endorse that third party or the quality or accuracy of the information presented on its website or service.

#### **GDPR**

"GDPR" means Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC. CICA will comply with the GPDR regulations regarding data privacy and collection as the data controller for our clients.

#### **Data Deletion**

CICA will comply with any reasonable request from a customer to delete personal information from our database and systems.

#### **Cookies**

CICA's website and services require the use of cookies and database storage of personal information such as user id, email address and name to function properly. These cookies may be deleted at any time by deleting cookies from your browser.

Cookie information is used only by CICA and is not provided to any other organization. It is used in aggregate for traffic analysis and to provide relevant information to our visitors. It is also used for Website and system administration, including research and development, user analysis and business decision-making.

### **Providing of Personal Data upon Request**

CICA takes its users' privacy seriously and will provide the information that was deleted upon request.

## **Security Statement**

CICA takes reasonable precautions intended to protect the personal information we obtain from you via this Website against unauthorized access and alteration during its storage and use by us; however, no system or online transmission of data is completely secure. We cannot guarantee the security of information transmitted to or through our web services. Any transmission is at your own risk. Please use security measures to protect your personal information.

#### **How to Contact Us**

Should you have questions or concerns about these privacy policies, please contact CICA.

Captive Insurance Companies Association

Email: info@cicaworld.com Phone: 952-928-4655